



DIRECTOR OF INTERIOR DESIGN

Sizeler Thompson Brown Architects, a 35+ person architectural design firm in New Orleans, is seeking a full-time, energetic and creative licensed Director of Interior Design with 8+ years of commercial design experience. Must also possess prior project management, staff management, and business development experience.

Our philosophy is *"Enhancing Lives through Inspired, Purposeful Design"*. We are looking for a Director of Interior Design to support this philosophy through their leadership, management, design, communication and collaboration, both internally (on design teams) and externally (with clients).

JOB DESCRIPTION:

The Director of Interior Design position involves a wide range of collaborative skills and abilities necessary for the successful management of the Interior Design Department. These skills include coordination of projects among three architectural studios and the interior design department. Day to Day responsibilities include staff management, project management, business development, and completion of technical documents related to our projects. Our portfolio includes Education, Healthcare, Government Facilities, Office Environments and other Commercial Projects. Our team members follow projects from schematic design through completion of construction documents and coordination during construction administration.

REQUIREMENTS:

- Bachelor's Degree in Interior Design.
- Registered Interior Designer
- Prior experience managing multiple projects, while simultaneously managing the Interior Design Department and delegating tasks. Possess the ability to create a timeline for Interior Design projects and schedule assignments.
- Possess the ability to communicate design philosophy and technical data to Project Architect and Client. Possess the ability to determine the Client's goals and requirements of the project.
- Possess a strong understanding of interior spaces, as they relate to our Clients and types of projects. Individual should be self-motivated and focused to meet Client expectations and deadlines.
- Possess the ability to build and maintain rapport with potential and existing Clients. Be motivated to seek out job opportunities and attend networking events in order to perform business development responsibilities.
- Prior experience creating Revit renderings is required.
- Be proficient in Adobe Photoshop, Sketchup and MS Office required.
- Individual must be a team player with strong interpersonal skills and the ability to interact professionally and courteously.
- Skills set must include excellent grammar, strong written and communication skills and strong organizational and time management skills with meticulous attention to detail.
- Individual will be required to perform various physical and mental activities such as lifting, sitting/standing for some periods of time, carrying, moving, pushing/pulling, stooping, kneeling, climbing, hearing, paying attention to detail, etc, as it applies to the responsibilities of the position.

PREFERRED QUALIFICATIONS:

- Healthcare Design experience.
- Experience in selection and specification of furniture and furniture systems.
- LEED Certification and other professional affiliations, such as IIDA.

COMPENSATION / BENEFITS:

Compensation commensurate with experience. Company offers a competitive benefits package (medical, dental, vision, basic and voluntary life, LTD, STD, 401k. etc.), paid holidays, sick and vacation. Work Schedule Choices.

Sizeler Thompson Brown Architects is proud to be an Equal Employment Opportunity employer. We do not discriminate based upon race, religion, color, national origin, gender (including pregnancy, childbirth, or related medical conditions), sexual orientation, gender identity, gender expression, age, status as a protected veteran, status as an individual with a disability, or other applicable legally protected characteristics.

Applicants should apply by email to careers@sizeler.com with cover letter, résumé and three professional references.