

Interior Designer/Project Manager – Job Posting

Job Description:

We are currently seeking an Interior Designer/Project Manager to join our team of professionals in our Dallas office. The Interior Designer will have a diverse range of project types including Commercial Interiors, Corporate, Higher Education, Hospitality, Mixed Use, Senior Living and/or Urban Living. EOE

Responsibilities:

- Responsible for successfully managing projects and project communications with team members
- Build and strengthen connections with clients through a comprehensive understanding of their project mission, goals, policies, and needs
- Understand building systems and construction standards
- Understands applicable code and regulatory requirements for project type
- Comprehensive knowledge of the design process
- Participate and articulate in design exploration, innovation, and collaboration to achieve excellence in project work
- Actively participate in key design presentations
- Work with others through all project phases including FF&E, specifications, finish and material selections
- Provide support for execution of design projects
- Work with consultants, product reps and furniture dealers to meet overall project objectives
- Participate in construction administration and review of submittals/samples
- Support and participate in business development efforts
- Mentoring while motivating project team members

Qualifications:

- 8-10 years of Interior Design experience
- Bachelor's Degree in Interior Design from a CIDA accredited University
- Interior Design license or progressing toward achieving license
- Proficiency in Revit, Sketch-Up, Microsoft Office, Photoshop and/or InDesign
- Detail oriented with strong organization and communication skills
- Ability to work on multiple projects in a fast paced fun environment
- Positive attitude with high energy